

CITY OF HICKORY
APPLICATION FOR SPECIAL USE PERMIT

DATE SUBMITTED: _____

I (We), the undersigned, do hereby make application for development review for **special use approval**.

1. The property address of the property to be considered for development review is located on _____ that is between _____ and _____.

PIN NO. (S): _____

Physical (Street) Address: _____

2. The property is owned by: (please print) _____
(Attach a copy of the most recent deed, contract for purchase or other legal interest demonstrating an interest in the property.)

Owner Information:

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____ Email: _____

3. The application is submitted by: _____
(If the application is submitted by someone other than the owner proper authorization from the property owner is required.)

Agent Information:

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____ Email: _____

4. The subject property is located in the _____ Zoning District.

5. The purpose of the requested action is to: _____

Special Use Review Criteria

Special uses are those uses that require, because of their inherent nature, intensity, and external effects, special care in the control of their location, site design and methods of operation. Special Use applications may be approved by the Planning Commission only if they find that all of the following criteria have been met:

- A. The proposed use is consistent with the Hickory by Choice 2030 Comprehensive Plan and the stated Purpose and Intent of this Land Development Code;
- B. The proposed use complies with all applicable provisions of this Land Development Code;
- C. The proposed use is compatible with adjacent uses in terms of scale, site design, operating characteristics (hours of operation, traffic generation, lighting, noise, odor, dust, and other external impacts);
- D. Any significant adverse impacts on neighboring properties and/or the natural environment resulting from the use will be mitigated or offset;
- E. The proposed use will not cause substantial diminution in value of other property in the neighborhood in which it is to be located;
- F. Public safety, transportation and utility facilities and services will be available to serve the subject property while maintaining sufficient levels of service for existing development; and
- G. Adequate assurances of continuing maintenance have been provided.

In addition to the information above, some uses may have additional use standards or special use criteria. All applicants must address all applicable standards and criteria. ***30 folded copies of all application materials must be submitted.*** Applicants are also encouraged to submit a digital copy of all application materials.

Final Plan Approval

Prior to issuance of a building permit or other development permit, the Planning Director shall review all final Special Use plans for compliance with all requirements of this Land Development Code, conditions of approval and the Special Use plan presented to the Planning Commission. The Planning Director may require a final Special Use plan to be reviewed by the other departments if he finds that there are technical issues that should be addressed by other departments of the City.

I (We), the undersigned applicant(s), hereby certify that the information contained herein and submitted in support of this application is true and correct.

Signature of Applicant

Sworn and subscribed to before me this _____ day of _____, 20____.
(SEAL)

Notary Public

My Commission Expires

This Application must be submitted to the Planning Department by 5:00 p.m. on the last regular working day of the month preceding the meeting at which it is to be considered by the Planning Commission. Only complete applications will be accepted.

NOTICE TO APPLICANT'S AND/OR AGENTS

In addition to the application fees required at the time of submittal applicant's and/or agents will be responsible for remitting payment to the City of Hickory to cover legal advertising/notices costs. Requests for special use permits require a single public hearing at a meeting of the Hickory Regional Planning Commission. State law requires specific notices of public hearing be provided prior to the public hearing. The average costs of the required legal notices range from \$200 to \$500. These costs vary depending on the size of the property and the complexity of the individual application.

The notices required by law include the following:

- Posting of property (sign);
- First class mailed notices sent to all property owners within 500 feet of the subject property; and
- A legal notice published in the local newspaper (the notice must run two consecutive weeks).